

NAILSWORTH TOWN COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING HELD ON
MONDAY 8 DECEMBER 2008

PRESENT: Cllr N I Kay Town Mayor
Cllr J A Byrne
Cllr P Carter
Cllr S Robinson
Cllr Mrs J M Way

APOLOGIES: Cllr J D Bratby
Cllr B Jayes
Cllr J R Nicholson
Cllr Mrs S E Thorpe
Cllr A G Wheeler

Cllr J S Waddington
Cllr Fi Macmillan

NON ATTENDANCE: Cllr Mrs D L M Binns

2008/148 BUDGET ESTIMATES FOR FINANCIAL YEAR 2009/2010

The Council considered the budget proposals prepared by the Finance Economic & General Purposes Committee. In view of the current financial situation there was majority agreement that the precept should be maintained at its current level with £15,776 being withdrawn from designated funds and spending proposals totalling £5,100 being deleted from the proposed budget. In addition it was agreed to exclude from this budget the updating of the mayoral chain at a cost of £1500 which had been approved at the November Council meeting.

Proposed by Cllr Carter, seconded by Cllr Byrne and approved by majority vote it was RESOLVED THAT:

1. The budget proposals as set out in the schedule attached to these minutes be approved:
2. To precept upon Stroud District Council for the sum of £180,000 in respect of the financial year 2009/2010:
3. With effect from 1 April 2009 the salary for the Clerk to be calculated on spinal column point SP36 based on 30 hours per week:
4. From 1 April 2009 the wages for the caretaker at the Town Hall to be £40 per week based on a notional 6 hours per week:
5. From 1 April 2009 the wages for the cleaner at the Mortimer Room to be £6.15 per hour.

Cllr Robinson requested that his disagreement with this decision be recorded.

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Date

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Town Mayor

NAILSWORTH TOWN COUNCIL
Budget Estimate for 2009/2010

PROPERTY MANAGEMENT COMMITTEE	Original Estimate 2008/2009	Revised Estimate 2008/2009	Estimate 2009/2010
Town Hall Expenditure			
Cleaning Materials	260		260
Rates	11300		11500
Water rates	550		550
Gas	2200		2400
Electricity	2200		2400
Repairs and maintenance	3500		3500
Miscellaneous	250		250
Stage curtains	2000		-
Stage lighting	4500		-
Rear wall and bank	-		2500
Fire alarm system	-		8500
War Memorial Maintenance	500		500
Mortimer Room			
Cleaning materials	65		65
Electricity	670		750
Water rates	190		190
Gas	340		400
Repairs and maintenance	600		600
Re-decoration	1400		-
Replace carpet	-		2000
Hazelwood Bungalow Maintenance	750	1500	750
Memorial Clock			
Electricity	290		350
Repairs	200		200
Forest Green Community Hall			
Cleaning materials	-		65
Electricity	-		750
Water rates	-		190
Repairs & maintenance	-		600
	31765	32515	39270
Less Income			
Hire of Town Hall – Bookings	7000		7000
- Office rents	4800		4800
Mortimer Room hire	5100		5100
Forest Green Community Hall	-	750	2500
	16900	17650	19400
	14865	14865	19870
Designated Funds			
TH lower ground floor	500		-
	500	500	-

NAILSWORTH TOWN COUNCIL
Budget Estimate for 2009/2010

RECREATION & AMENITIES COMMITTEE	Original Estimate 2008/2009	Revised Estimate 2008/2009	Estimate 2009/2010
King George V Playing Field			
Pavilion			
Electricity	280		280
Maintenance	530		530
Re-decoration	2000		-
Business rates	260	400	450
Changing Rooms			
Electricity	275		275
Water rates (inc pavilion)	330		330
Maintenance	1000		1000
Re-decoration	2200		-
Football Pitch			
Grass cutting	2000		2150
Maintenance	2150		2150
Play area/Skateboard ramp	600		600
Miles Marling incl.grass cutting	750	1500	800
Shortwood Green – grass cutting	1120		1250
- children's play area	270		270
Town Gardening	800		800
Mortimer Gardens	4200		4500
Provision and repairs to signs	160		160
Provision and repairs to seats	160		160
Miscellaneous	150		150
Grounds Maintenance Equipment	500		500
Youth provision	12600		17000
Dunkirk Museum maintenance	1000		1000
Re-plant clock tower	1000		-
Nailsworth Games	3000		-
Slide KGV	-		5500
	37335	38225	39855
Less income			
Hire of tennis courts	3000		3000
Hire of KGV football pitch	1000		1000
Hire of pavilion	150		150
Right of way	5		5
	4155	4155	4155
	33180	34070	35700
Designated Funds			
Play/leisure equipment	2000		2000
A46/Market Street garden	-		10000
	2000	2000	12000

NAILSWORTH TOWN COUNCIL
Budget Estimate for 2009/2010

ENVIRONMENT COMMITTEE	Original Estimate 2008/2009	Revised Estimate 2008/2009	Estimate 2009/2010
Expenditure			
Signage	265		265
Litter bin provision	115		115
Upkeep Council land	2000		3000
Environmental enhancement	1000		1000
Norton Wood	2000		2000
Tree planting	165		165
Highway improvements/street lights	100		100
Christmas lights	8000		8000
Tourism promotion	2000		2000
Town Information Centre	11000		11500
Upkeep of closed churchyard	4500		4500
	31145	31145	32645
Less income			
Town Information Centre	1000		1000
	30145	30145	31645
Designated Funds			
Tourism signage	4000		-
Norton Wood	-		700
	4000	4000	700

NAILSWORTH TOWN COUNCIL
Budget Estimate for 2009/2010

ESTABLISHMENT	Original Estimate 2008/2009	Revised Estimate 2008/2009	Estimate 2009/2010
Expenditure			
Wages and salaries			
- Town Clerk	27700		28400
- Clerical assistance	4800		5000
- Town Hall caretaker	2060		2100
- Town Hall cleaner	5050		5200
- Mortimer Room and TIC cleaner	2100		2200
- Groundsman	16500		16950
Planning Committee expenses	100		100
Subscriptions	2000		2000
Grants	6000		6000
Churchyard grants	1000		1100
Town Crier's expenses	400		400
Civic Fund	2050		2050
Town Mayor's allowance	800		800
Neighbourhood Warden	1000		1000
Town Newsletter	6300		6000
Town Archives	500	1000	500
Office equipment	500		500
Licences, fees, allowances	3150		3150
Office management	2950		2950
Insurance	10650		11000
Contingencies	1500		1500
Nailsworth Design Statement	-	804	-
	97110	98414	98900
Less income			
Town Newsletter advertising	400	600	400
Bank interest	4500	4500	4500
	4900	5100	4900
	92210	93314	94000

Designated Funds			
Forest Green Community Hall	20000	20000	25000

Clerk **30 hours per week**
TH Caretaker **£40 per week**
Cleaner **£6.15 per hour**

**NAILSWORTH TOWN COUNCIL
SUMMARY BUDGET ESTIMATE FOR 2009 / 2010**

ACTUAL BALANCES B/F 1 APRIL 2008

Bank and cash balances	176354	
Other investments		14000
		190354
 ADD ADJ. DEBTORS & CREDITORS	 2142	
		188212

REVISED BUDGET 2008 / 2009

INCOME

Property Management	17650	
Recreation & Amenities	4155	
Environment	1000	
Establishment	5100	
Precept	180000	
	207905	

Ex reserves	39894	(39894)
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EXPENDITURE

Property Management	32515	
Recreation & Amenities	38225	
Environment	30145	
Establishment	98414	
Designated	48500	
	247799	

ESTIMATED BALANCE 31/3/2009

DESIGNATED FUNDS	100620	
FREE RESERVES	33698	
INVESTMENTS	14000	
	148318	148318

**NAILSWORTH TOWN COUNCIL
SUMMARY BUDGET ESTIMATE FOR 2009 / 2010**

ESTIMATED BALANCES B/F 1 APRIL 2009

Bank and cash balances	134318	
Other investments	14000	
		<hr/>
		148318

BUDGET 2009 / 2010

INCOME

Property Management	19400
Recreation & Amenities	4155
Environment	1000
Establishment	4900
Precept	180000

209455

Ex-reserves	<hr/> 24233	(24233)
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EXPENDITURE

Property Management	39270
Recreation & Amenities	39855
Environment	32645
Establishment	98900
Designated	23018

233688

ESTIMATED BALANCE 31/3/2010

DESIGNATED FUNDS	99526
FREE RESERVES	10559
INVESTMENTS	14000

124085

124085

	Act Bal 31.3.08	Add 2008/09	Transfers Ex- reserves virements	Sub Total 1.4.08	Est Exp 2008/09	Est Bal 31.3.09	Add for 2009/10	Est Exp 2009/10	Est Bal 31.3.10
Council / General									
Election expenses	2943	-	-	2943	-	2943	-	-	2943
Funding development	2000	-	-	2000	-	2000	-	-	2000
Retrospective pension provision for Clerk	5000	-	-	5000	-	5000	-	-	5000
Multi Use Games Area	5000	-	-	5000	-	5000	-	-	5000
Town centre re- development	5000	-	-	5000	5000	-	-	-	-
FG Community Hall	5000	20000	-	25000	17000	8000	25000	-	33000
TOTAL									
	110510	26500	12110	149120	48500	100620	21924	23018	99526